Registering on HCOntline

1. In a web browser, navigate to HCOntline (hconline.healthcomp.com).

2. Underneath the Log In button, click Sign Up. From the popup menu, click Member. This will open the New User Registration wizard.

3. If your health plan is provided by your employer, select Employer. If your health plan is provided by the university that you are attending, select Student. Click Next.

4. For Employer health plans: Enter your Social Security Number, Date of Birth, and Home Zip Code. Click the ‘I’m not a robot’ checkbox. Click Next. For Student health plans: Enter your Student ID and Date of Birth. Click the ‘I’m not a robot’ checkbox. Click Next.

5. Enter your email account, username, password, security question, and security question answer. Click Create New User.

6. To complete registration, HCOntline will send a confirmation to your email address. Access your email and click the link within the email confirmation. This completes the registration process.

We recommend adding hconline@healthcomp.com to your address book to ensure you receive all HCOntline email notifications.

For assistance, please contact HealthComp's Customer Service team at 1.855.727.5267